

CCA RECOMMENDATION PROCESS

Statement of Purpose

On July 27, 2020 Cincinnati City Council introduced a motion to implement changes for improvement to the Citizen Complaint Authority (CCA) recommendation reporting and accountability processes.

As a result of this motion, the Administration has requested the current reporting and accountability processes to be reviewed and adapted; to provide a clear and structured process for Council and the Community to see which recommendations are being submitted and what actions, as a result of the recommendations, have been implemented by CPD.

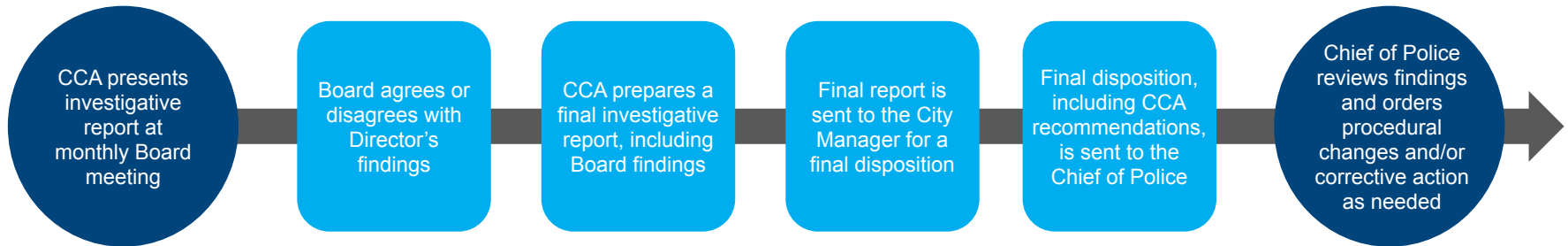
Requests from Council

-
- Monthly reports on recommendations submitted by CCA to the Administration and CPD
 - Report to include the type of recommendation, CPD response and any actions pursued as a result
 - Within 60 days, create an additional report outlining all known prior CCA recommendations, responses and actions pursued as a result

IMPROVEMENT PROCESS FLOW



CURRENT PROCESS



Key Metrics: 2019 - 2020 Recommendations

- **20 Summaries Reviewed by the Board**
- **64 Recommendations**
 - **3 Average Recommendations per Summary**
- **21 Unique Recommendations**
 - **Average 1 New Recommendation**

Recommendation Types

Type	Definition	Recommendations
Procedural	Advises CPD to make changes to operations predominately through procedures and training	84% (53)
Corrective Action	Advises CPD regarding proposed corrective action for specific officers	16% (10)

Procedural Recommendation Types

Type	Subtype	Recommendations
Procedural	Revise a Procedure	45% (24)
Procedural	Information Sharing	15% (8)
Procedural	Training	13% (7)
Procedural	Use of Force Board	9.5% (5)
Procedural	New Policy	9.5% (5)
Procedural	Data Tracking	5.6% (3)
Procedural	Other	3.4% (2)

Repeat Recommendations

Type	Definition	Unique Recs.
Procedural	Revise Use of Force Policy - Taser	9
	CCA Requests for Information	8
	Revise BWC Procedure	6
	Use of Force Board	5
	De-escalation Policy	3
	Review Frisk Search Procedure	3
	Create Tracking System for Taser	2
	Define Harassment Procedures	2
	Policy on Citizen Request for Supervisor	2

Missing Elements

Timeliness

- Recommendations will be responded to in a timely manner by CPD

Transparency

- CPD responses to recommendations are tracked and documented
- Records of recommendations, responses, and corresponding actions are made available to Council and the public

Accountability

- A follow-up method is put in place to ensure implementation of documented CPD responses

Questions to Consider

-
1. Defining a Recommendation
 2. CPD Response
 3. Tracking & Monitoring
 4. Transparency

Recommendation Definition

-
- When is a recommendation made?
 - Do recommendations need to be tied to complaints?
 - Are there different expectations based on recommendation types?
 - What is the difference between a note, observation, and recommendation?

CPD Response

-
- How are we defining “timely response”?
 - How will recommendations be responded to?
 - What happens when CPD concurs with the recommendation?
 - What happens when CPD disagrees with the recommendation?

Tracking & Monitoring

-
- How will recommendations, determinations, and corresponding actions be tracked and documented internally?
 - How is implementation monitored?
 - How often is implementation monitored?

Transparency

-
- What information will be posted to Open Data?
 - How frequently will information update?
 - How frequently will a progress report be submitted to Council?*

*Council Motion requested monthly