



City of Cincinnati Board of Health Finance Committee

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, January 16, 2024 Finance Committee meeting to order at 5:01 p.m.

Roll Call

Members present: Robert Brown, Tim Collier, Dr. Edward Herzig, Mark Menkhaus Jr., Commissioner Dr. Grant Mussman, Joyce Tate, and Ashlee Young.

| Topic | Discussion | Action/Motion |
|---|---|---|
| Approval of Minutes | <p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the November 2023 meeting.</p> <p>Motion: That the Board of Health (BOH) Finance Committee approves the minutes from November 21, 2023.</p> | <p>Motion: Brown Second: Herzig Action: Pass</p> |
| <p>Review of Contracts for BOH Approval: Jan. 23, 2024</p> | <p>The Chair began reviewing contracts going to BOH for approval.</p> <p>OCHIN – 45x10572 Dr. Stephanie Courtney provided background for this contract with OCHIN, which is an extension of the hypertension management project that the Cincinnati Health Department (CHD) has been involved with for two years. CHD has agreed to participate for a third year. The project will embed a pharmacist in a trusted community space for a few hours per month to enroll at least 25 individuals into patient services. This is specifically aimed at health equity in the Black or African American patient population. OCHIN is paying CHD \$20,000 to participate.</p> <p>Dr. Herzig asked if the project would be taking place in barber shops. Dr. Courtney explained that the premise of the project is based on, “The Barber Shop Study,” in which researchers found great success in creating access points to healthcare in nontraditional spaces, such as barber shops, churches, or other community spaces.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>UC Winkle College of Pharmacy – 35x10529 – 1st Amendment David Miller explained that the University of Cincinnati is reevaluating pay for Pharmacy residents to factor in cost of living. The increase is \$1,500 to the existing \$49,000 salary. This will go into effect in July 2024. The new salary is still below comparable Pharmacy resident programs. Walgreens pays \$53,000, The Ohio State University pays \$49,500. The University of Kentucky pays \$50,000.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>State of Ohio, Ohio Department of Development (ODD) – 45x10609 Dr. Maryse Amin provided background for this grant for lead safe housing. This agreement is like the contract with the Ohio Department of Health (ODH), just an additional funding source to provide both lead safe housing and lead abatement.</p> | <p>Motion: Young Second: Mussman Action: Pass</p> <p>Motion: Young Second: Collier Action: Pass</p> |

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| | <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>Hamilton County Solid Waste Management District – 45x10608 Tiffany White explained that this is an award of \$15,000 for a pilot of a community freezer program. CHD will partner with the Cincinnati Recreation Commission (CRC) to place freezers at the Hirsch and Millvale locations indoors in a public space for community members to access meals and soups from rescued food provided by La Soupe. Once approved, the term would be 12 months. Ashlee Young commented that it will be interesting to see how this innovative project progresses.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>Ohio Department of Health (HEAL grant) – N/A Ms. White provided the background for this grant from ODH for \$10,000 that will contribute to capacity building in Healthy Eating and Active Living (HEAL). CHD will conduct Policy, Systems, and Environmental (PSE) assessments to identify one priority health strategy for Carthage residents. The term is October 1, 2023, to September 29, 2024. CHD submitted quarter one updates on January 11, 2024.</p> <p>Dr. Mussman asked why there was no contract number. Mr. Menkhaus suggested that some grants do not require a signed contract, but a different type of agreement.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> | <p>Motion: Young Second: Herzig Action: Pass</p> <p>Motion: Young Second: Collier Action: Pass</p> <p>Motion: Young Second: Tate Action: Pass</p> |
| <p>Review of Contracts for BOH Information: Jan. 23, 2024</p> | <p>The Chair began reviewing contracts going to BOH for information.</p> <p>OCHIN – 45x10607 Dr. Courtney described this contract as a one-time payment from OCHIN for a 1-hour interview with an adult medicine provider to obtain general information about patient occupations and how that might relate to health outcomes.</p> <p>Envolve Vision, Inc. – 45x10612 Lauren Thamann-Raines explained that Envolve Vision is the vision contractor for Buckeye Medicaid Plan patients. This is a renewal for a contract that CHD has had in place since 2014 to get paid for claims for Buckeye patients. Buckeye is updating wording for the contract.</p> <p>Dr. Herzig asked if these changes have been reviewed and approved by Law. Ms. Thamann-Raines replied in the affirmative and explained that legal is still reviewing the language, but any amendments will not change the substance of the contract. Thus, Law suggested presenting the contract at the January Committee meeting.</p> <p>Cardinal Health – 15x10418 – 5th Amendment Mark Menkhaus Jr. explained that CHD is extending the current contract with Cardinal for another 6 months while CHD negotiates a new contract with the organization. CHD went through a new Request for Proposals (RFP) process, and Cardinal was selected again as the supplier.</p> | |

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| | <p>Dr. Herzig asked for confirmation that the Committee does not need to vote on the amendment. Mr. Menkhaus replied that there is no need for a vote since it's a \$0 change to the contract.</p> <p>Ohio Department of Health – N/A</p> <p>Mr. Menkhaus shared information about this contract with ODH for Medicaid administrative claiming. CHD signs this contract with ODH every two years. CHD has ODH submit their claims to Ohio Medicaid, and ODH charges CHD a 2.5% fee.</p> | |
| <p>Financial Update</p> | <p>Mr. Menkhaus began reviewing the revenue and expenses through November 2023, comparing them to the numbers from November 2022. He began the presentation with overtime expenses, stating they have decreased significantly, from \$110,370.36 in 2022 to \$72,337.92 in November 2023.</p> <p>Total Revenue: \$24.8 million compared to \$29.5 million in the year prior, a decrease of 15%.</p> <ul style="list-style-type: none"> • The decrease is almost entirely due to the 8736-Medicaid line item. So far this year, CHD has received \$4.5 million in Medicaid revenue, compared to \$8.1 million last year. \$4.8 million of the \$8.1 million from last year was the Medicaid Maximization payment which CHD had received in arrears from the prior year. <ul style="list-style-type: none"> ○ Removing the \$4.8 million in arrears creates a more accurate comparison, showing that CHD has significantly increased revenues in 8736-Medicaid. ○ Factoring the \$4.8 million additional payment into Total Revenues would show that CHD is about equal to last year's revenue. ○ While CHD has increased its 8736-Medicaid revenue, the number of patients being seen with Medicaid coverage has decreased. Dr. Herzig asked how that could happen, and Mr. Menkhaus replied that it could be due to several variables, like different services being provided. • Dr. Herzig inquired about 8571-Specific Purpose/Private Org. line item. Mr. Menkhaus explained that those revenues are from private organizations or that have been given for a specific purpose; these are grant funds that are not from the state or federal government. The increase could be due to funds in that line item having been moved from different line items, or it could be a specific grant like the one from Delta Dental contributing to the construction of the Roberts Dental Center. Mr. Menkhaus offered to dig into 8571 to provide more detailed information next month. • 8733-Self-Pay Patient: Decrease of 7%. • 8734-Medicare: Decrease of 2%. • 8737-Private Pay Insurance: Increase of 13% • The patient mix is tending in the opposite direction; City of Cincinnati Primary Care (CCPC) is seeing more self-pay patients right now than last year. <p>Total Expenses: \$24.2 million in FY '24 compared to \$23 million in FY '23.</p> <ul style="list-style-type: none"> • 71-Personnel: Decrease of 2.38% due to position vacancies. • 75-Fringes: Increase of 5.61%, due to increases in retirement rate plus medical, dental and vision rates for employees. • 72-Contractual and 73-Material: Increased, but this is starting to level out. CHD was ahead of invoice payments last year, making it seem like they were spending more. The 72-Contractual increase is 0.23% for November, last month it was 1.5%. 73-Material expenses were up 133% last month compared to 36.06% in November, so these numbers are leveling out. | |

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| | <ul style="list-style-type: none"> • 74-Fixed Cost: Increase of 86% due to a grant with Talbert House for COVID supplies in congregate living facilities. • 76-Property: Increase of 116% due to dental operatories installed at the health center on Elm Street. <p>8936-Transfer: As of November 2023, CHD has not received any capital money. Mr. Menkhaus expects \$1.2 million in the next month or two from the City as they sell their bonds.</p> <p>Total Available: \$660,666.04 in FY '24 compared to \$13 million in FY '23. The amount was higher in FY '23 due to capital and Medicaid Maximization funds.</p> <p>Robert Brown recalled that Medicaid was paying CHD much slower in recent months and asked Mr. Menkhaus if they have recovered from this. Mr. Menkhaus replied in the affirmative. When the Medicaid payment platform changed, CHD and other Federally Qualified Health Centers (FQHCs) in the area experienced delayed payments for several months in a row. There are now fewer outstanding accounts receivable, and the payment dates are much faster than they were before.</p> <p>Mr. Brown then asked if the Medicaid Maximization payments would be back on schedule this year. Mr. Menkhaus replied that yes, CHD hopes the late payment from two cycles ago was an isolated event. Mr. Brown followed up by asking about the anticipated amount of this payment. Mr. Menkhaus suspects the payment will decrease from last year because there was previously an inflation in the amount of funds distributed due to COVID.</p> <p>Mr. Brown asked if there was a correlation between the Medicaid patient population and Medicaid Maximization funding. Mr. Menkhaus replied yes; the Medicaid Maximization is payment for governmental FQHCs for any of the costs of delivery that are not covered by basic Medicaid payments. Other non-governmental FQHCs do not receive Medicaid Maximization.</p> <p>Finally, Mr. Brown asked what CHD was doing to promote flu vaccinations considering the increase in detection of flu virus in wastewater surveillance. Dr. Mussman replied that CHD conducted a media campaign to promote vaccines in response to the wastewater data. Joyce Tate said messages go out to patients through the WELL platform and healthcare providers continue to promote vaccinations during patient visits.</p> | |
| New Business | This is the last Board of Health Finance Committee meeting with Hannah Back as the Clerk. Ashanti Salter will take over starting in February 2024. | |
| Public Comment | Ms. Back stated that as of 5 p.m. today, no questions or comments from the public were received. Ms. Tate sent a message through Zoom chat to the Committee during the meeting saying, "Any contracts pertaining to [City of Cincinnati Primary Care] (CCPC) will be included in the CEO fiscal report to the CCPC Board." | |

Meeting Adjourned: 5:33 p.m.

Next Meeting: **Tuesday, February 20, 2024, 5 p.m.**

Minutes prepared by Hannah Back.

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for January 16, 2024:

| | Roll Call | Minutes | OCHIN – 45x10572 | UC Winkle College of Pharmacy – 35x10529 – 1st Amendment | State of Ohio, Ohio Department of Development (ODD) – 45x10609 | Hamilton County Solid Waste Management District – 45x10608 | Ohio Department of Health (HEAL grant) – N/A |
|-------------------|-----------|---------|------------------|--|--|--|--|
| Dr. Amar Bhati | - | - | - | - | - | - | - |
| Robert Brown | P | MY | Y | Y | Y | Y | Y |
| Tim Collier | P | Y | Y | 2Y | Y | 2Y | Y |
| Dr. Edward Herzig | P | 2Y | Y | Y | 2Y | Y | Y |
| Mark Menkhaus Jr. | P | Y | Y | Y | Y | Y | Y |
| Dr. Grant Mussman | P | Y | 2Y | Y | Y | Y | Y |
| Joyce Tate | P | Y | Y | Y | Y | Y | 2Y |
| Ashlee Young | P | Y | MY | MY | MY | MY | MY |

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Dr. Maryse Amin, Hannah Back (Clerk), Dr. Stephanie Courtney, David Miller, Lauren Thamann-Raines, and Tiffany White.



City of Cincinnati Board of Health Finance Committee

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, March 19, 2024 Finance Committee meeting to order at 5:02 p.m.

Roll Call

Members present: Robert Brown, Tim Collier, Dr. Edward Herzig, Mark Menkhaus Jr., Commissioner Dr. Grant Mussman, Joyce Tate, and Ashlee Young.

| Topic | Discussion | Action/Motion |
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| Approval of Minutes | <p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the February 20, 2024 meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from January 16, 2024.</p> | <p>Motion: Brown Second: Herzig Action: Pass</p> |
| Review of Contracts for BOH Approval: February 20, 2024 | <p>The Chair began reviewing contracts going to BOH for approval.</p> <p>Hamilton County Public Health Denture for Dollars 45x10614 Mark Menkhaus Jr. explained that the Hamilton County Public Health Dentures for Dollars program is under a new contract. This replaces the previous agreement that recently expired and ensures continuity in providing dentures to patients. It functions as an accounts receivable contract, meaning we receive payment from Hamilton County Public Health for the dentures we offer.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>Ohio Department of Health – 45x10622 Dr. Amin explained that the agreement is with the Ohio Department of Health for lead prevention marketing. We received increased funding this year (\$25,000) compared to last year (\$15,000) due to our assistance with county lead awareness and advertising efforts.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>RIP Medical Debt (RIPMD) 45x10627 Dr. Maryse Amin shared that this agreement aligns with the City's initiative to offer medical debt forgiveness. CHD is actively collaborating with the City Manager's office to lead this initiative.</p> <p>Dr. Herzig: Is the debt forgiveness program for everyone, or just our clinic's patients?</p> <p>Dr. Amin: The program is intended for hospitals that choose to participate. Participating hospitals will remain anonymous unless they choose to publicly identify themselves. The program specifically targets medical debt incurred through these participating hospitals for individuals at or below 400% of the federal poverty</p> | <p>Motion: Young Second: Collier Action: Pass</p> <p>Motion: Young Second: Herzig Action: Pass</p> <p>Motion: Young Second: Brown Action: Pass</p> |

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| | <p>level. Dr. Amin added that the forgiven debt can encompass outpatient services and provider visits associated with the participating hospitals.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>OEPA Household Treatment (HSTS) 45x10624 Mr. Young mentioned that we are in our fourth year of applying for a \$50,000 grant from OEPA. This grant aims to assist homeowners who meet specific income requirements in repairing or replacing faulty household sewage treatment systems (septic tanks). This program and funding are greatly appreciated in our inspection area as they promote better compliance, enhance enforcement efficiency, support low-income homeowners, and safeguard the environment.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> | <p>Motion: Young Second: Collier Action: Pass</p> |
| <p>Review of Contracts for BOH Information: February 20, 2024</p> | <p>The Chair began reviewing contracts going to BOH for information.</p> <p>Hamilton County Department of Environmental Services-55x10613 Mr. Young explained that this is a longstanding service agreement with the Hamilton County Department of Environmental Services – Southwest Ohio Air Quality Agency. Their role will involve examining air pollution concerns. The agreement is set to commence on July 21, 2024, and conclude on July 20, 2029.</p> <p>Cincinnati State Technical & Community College– 45x10644 Besty Buchanan elaborated on the partnership with Cincinnati State Community College, enabling the Women, Infant, and Children (WIC) program to offer clinical education opportunities for the Dietetic Technology students at Cincinnati State. This collaboration is beneficial as the program is currently recruiting for a diet tech position. After completing the program, students may have the opportunity to work for the WIC program. The contract is for one year, with the possibility of renewal to meet the needs of both organizations.</p> | |
| <p>Financial Update</p> | <p>Mr. Menkhous provided an overview of the financial statement for the period ending in December 2023.</p> <p>Total Revenue: \$29,076,326.19. Which is a 14.94% decrease from December of 2022. There were two-line items that's driving that percentage more than anything which is 8932- prior year reimbursement. Last year we had \$1,000,000 in the prior year reimbursement which was funding from FEMA and Lead grant. So far this year we do not have any prior year reimbursement money.</p> <ul style="list-style-type: none"> ○ Expenses as of December 2023 totaled \$29,438,527.20 which is a 5.4% increase from December 2023. Total net loss after the capital revenue transfer was \$237,201.01. ○ As of December, we had \$85,406.60 in overtime compared to December of 2022's total of \$122,827.01. The total in overtime is partially due to Covid-19 and Monkey Pox activities with \$26,366.16 in disaster overtime in FY23. As of December 2023, we had no disaster overtime expenses. <ul style="list-style-type: none"> ● 8733-Self-Pay Patient: Decrease of 6%. ● 8734-Medicare: Decrease of 3%. | |

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| | <ul style="list-style-type: none"> • 8737-Private Pay Insurance: Decrease of 1.5% • The patient mix is tending in the opposite direction; City of Cincinnati Primary Care (CCPC) is seeing more self-pay patients right now than last year. <p>Total Expenses: \$29 million in FY '24.</p> <ul style="list-style-type: none"> • 71-Personnel: Decreased by .63% due to unfilled vacant positions. • 75-Fringes: Increase of 5.72%, due to increases in retirement rate plus medical, dental and vision rates for employees. • 72-Contractual and 73-Material: The 72-Contractual decreased by 2% (down from last month of an increase of .23%) 73-Material expenses were up 32% (down from last month of 36 %). The increases are due to the timing of invoices paid. • 74-Fixed Cost: Increase of 82% (down from last month of 86%) due to a grant with Talbert House for COVID supplies in congregate living facilities. • 76-Property: Increase of 110% due to replacement and installation of 5 dental operatories. <p>Total Available: \$237,201.01</p> <p>Dr. Herzig asked if this downward trend in our budget continues, how will it impact us financially for the rest of the year? Mr. Menkhaus explained that if we end the year with a negative balance, we will need to rely more heavily on the City's general funds to cover the deficit.</p> <p>Dr. Jones inquired about the 34% decrease in federal grants (line item 8556), what factors could be contributing to this decline? Mr. Menkhaus explained two potential factors influencing this line item are: 1) whether we applied for the same grants as last year, and 2) whether we fully spent and drew down from existing grant funds. Mr. Menkhaus will provide further details on this line-item next month.</p> <p>Mr. Menkhaus explained that early indications from the City's budget office for fiscal year 2025 suggest that no operating budget cuts will be required from our department. The city will continue to utilize American Rescue Plan funding to address any potential shortfalls.</p> <p>The Masters Facilities Planning presentation from last Friday is viewable on the CHD Facebook page. The slide desk is available to anyone who would like a copy.</p> <p>Mr. Brown inquired about the status of receiving our Medicaid maximum for the current year. Mr. Menkhaus confirmed that it has not been received yet and will notify everyone when there is an update.</p> | |
| New Business | | |
| Public Comment | Ms. Salter stated that as of 5 p.m. today, no questions or comments from the public were received. | |

Meeting Adjourned: 5:25 p.m.

Next Meeting: **Tuesday, March 19, 2024, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for February 20, 2024

| | Roll Call | Minutes 01/20/24 | Hamilton County Public Health Denture for Dollars 45x10614 | Ohio Department of Health 45x10622 | RIP Medical Debt (RIPMD) 45x10627 | OEPA Household Sewage Treatment (HSTS) 45x10624 |
|-------------------|-----------|---------------------|---|--|--|--|
| Dr. Amar Bhati | - | - | - | - | - | - |
| Robert Brown | P | MY | Y | Y | 2Y | Y |
| Tim Collier | P | Y | 2Y | Y | Y | 2Y |
| Dr. Edward Herzig | P | 2Y | Y | 2Y | Y | Y |
| Mark Menkhaus Jr. | P | Y | Y | Y | Y | Y |
| Dr. Grant Mussman | P | Y | Y | Y | Y | Y |
| Joyce Tate | P | Y | Y | Y | Y | Y |
| Ashlee Young | P | Y | MY | MY | MY | MY |

Y=Yes | N=No | A=Abstain | P=Present | R=Recuse | M=Moved | 2=Second

Others present: Dr. Maryse Amin, Ryan Baumgartner, Betsy Buchanan, Ashanti Salter (Clerk), Lauren Thamann-Raines, and Antonio Young.



City of Cincinnati Board of Health Finance Committee

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, March 19, 2024 Finance Committee meeting to order at 5:03 p.m.

Roll Call

Members present: Robert Brown, Tim Collier, Dr. Edward Herzig, Mark Menkhaus Jr., Commissioner Dr. Grant Mussman, Joyce Tate, and Ashlee Young.

| Topic | Discussion | Action/Motion |
|---|---|---|
| Approval of Minutes | <p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the February 20, 2024 meeting.</p> <p>Motion: That the Board of Health (BOH) Finance Committee approves the minutes from February 20, 2024.</p> | <p>Motion: Collier Second: Herzig Action: Pass</p> |
| Review of Contracts for BOH Approval: <u>March 19, 2024</u> | <p>The Chair began reviewing contracts going to BOH for approval.</p> <p>Get Vaccinated Ohio Grant 2024-2025- 55x10629 Dr. Maryse Amin explained that the Get Vaccinated Ohio grant is annual from the ODH to provide education and activities that will increase immunization rates in children under two years of age, school aged children and adolescents.</p> <p>Dr. Herzig: How many people does this program reach?</p> <p>Dr. Amin: I will check and get back to you soon.</p> <p>Mr. Brown: How strong is the anti-vaxx influence on our patient population?</p> <p>Dr. Mussman: Within our CHD patients we are generally better than the Ohio average for federally qualified health centers. However, we have seen a slight decline since COVID.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> | <p>Motion: Young Second: Brown Action: Pass</p> |
| Review of Contracts for BOH Information: <u>March 19, 2024</u> | <p>The Chair began reviewing contracts going to BOH for information.</p> <p>Center for Clinical & Translational Science & Training (CCTST)- 45x10636 Dr. Maryse Amin explained that Center for Clinical and Translational Science & Training (CCTST) is providing training to one our staff members to complete a project.</p> <p>Good Samaritan College of Nursing and Health Sciences-45x10632 Dr. Michelle Daniels elaborated on the student affiliation agreement between Good Samaritan College of Nursing and the Cincinnati Health Department to provide clinical education and experience to nursing students. The agreement will begin upon execution and remain effective for three years, followed by annual automatic renewals. There are no dollars associated with this contract.</p> | |

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| Financial Update | <p>Mr. Menkhaus provided an overview of the financial statement for the period ending in January 2024.</p> <p>Total Revenue: \$36,235,513.01 which is a 9.27% decrease from January of 2023.</p> <ul style="list-style-type: none"> ○ Expenses as of January, we totaled \$29,438,527.20 which is a 5.4% increase from December 2023. Expenses as of January 2024 totaled \$36,068,521.88, which is a 5.28% increase from January 2023. Total net gain after the capital revenue transfer was \$291,991.13. ○ As of January, we had \$103,843.93 in overtime compared to January of 2023's total of \$134,405.51. As of January 2023, we had incurred \$27,478.83 in disaster overtime. We currently do not have any disaster overtime expenses. ○ In December we received a partial amount of the capital revenue transfer for FY24 in the amount of \$125,000. Treasury is waiting for the bond sale in December. We will most likely receive the remaining capital revenue transfer in March or April, and the total expected amount will be \$1,227,000.00. <ul style="list-style-type: none"> ● 8733-Self-Pay Patient: Decrease of 6%. ● 8734-Medicare: Decrease of 3%. ● 8737-Private Pay Insurance: Decrease of 1.5% ● The patient mix is tending in the opposite direction; City of Cincinnati Primary Care (CCPC) is seeing more self-pay patients right now than last year. <p>Total Expenses: \$29 million in FY '24.</p> <ul style="list-style-type: none"> ● 71-Personnel Personnel increased by 0.12%. This increase is due to COLAs received. ● 75-Fringes: Fringes saw an increase of 5%. The increase to the fringes is due to increased retirement rate (which increased 3%) and increased medical, dental, vision rates (which increased 2%). ● 72-Contractual and 73-Material: - Contractual Services saw an increase of 0.26%, and 7300- Materials & Supplies increased by 22 % (down from last month's figure of 31.98%). The increases are due to the timing of invoices paid. ● 74-Fixed Cost: Increased by 75.14% (down from last month's figure of 82.6%). The increase is due to Talbert House payments for the LV23 – Covid 19 Detection & Mitigation in Congregate Living Facilities grant. ● 76-Property: Property increased by 115.31%. This was due to the replacement and installation of 5 dental operatories at Bobbie Sterne. <p>Total Available: \$291,991.13.</p> | |
| New Business | | |
| Public Comment | <p>Ms. Salter stated that as of 5 p.m. today, no questions or comments from the public were received.</p> | |

Meeting Adjourned: 5:26 p.m.

Next Meeting: **Tuesday, April 16, 2024, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>



City of Cincinnati Board of Health Finance Committee

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, April 16, 2024 Finance Committee meeting to order at 5:03 p.m.

Roll Call

Members present: Tim Collier, Dr. Edward Herzig, Mark Menkhaus Jr., Commissioner Dr. Grant Mussman, Joyce Tate, and Ashlee Young.

| Topic | Discussion | Action/Motion |
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| Approval of Minutes | <p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the March 19, 2024 meeting.</p> <p>Motion: That the Board of Health (BOH) Finance Committee approves the minutes from March 19, 2024.</p> | <p>Motion: Young Second: Collier Action: Pass</p> |
| Review of Contracts for BOH Approval: April 16, 2024 | <p>The Chair began reviewing contracts going to BOH for approval.</p> <p>Boys & Girls Club of Greater Cincinnati- 85x10234 – 3rd Amendment Ms. Lauren Thamanna Raines clarified that we are seeking an extension of our agreement with the Boys & Girls Club of Greater Cincinnati to use their space to operate the Crest Smile Shoppe dental clinic in Avondale.</p> <p>Motion: That the BOH Finance Committee recommends approval</p> <p>Reading Investments, LLC 95x9810 – 2nd Amendment Betsy Buchanan presented the lease agreement for office space located at 7162 Reading. One of the larger WIC locations houses the administration office, storage, and meeting rooms. The renewal is for five years.</p> <p>Dr. Herzig inquired about the 20% rent increase and if the amount was negotiated. Ms. Buchanan explained the lease holder justified is due to rising expenses, claiming it's the average rate. Dr. Herzig then raised concerns about who negotiates leases (City or Health Department) and Mr. Menkhaus clarified they work with the City's Law department to review terms but wasn't sure about negotiating amounts with their division of real estate. Dr. Herzig stressed the need for City approval of such a significant increase. Ms. Tate suggested consulting Real Estate to verify the market value. Mr. Menkhaus acknowledged the lease terms are negotiable and agreed to confirm the rent's appropriateness with Real Estate.</p> <p>Motion: The BOH Finance Committee recommends tabling the agreement for further review.</p> <p>Ohio Department of Health (ODH)-45x10598 This existing grant allocates funding for case management services for children with elevated blood lead levels. The funding would enable the purchase of specialized equipment to identify lead hazards within these children's homes. It's important to note that this proposal wouldn't incur any additional costs.</p> | <p>Motion: Young Second: Herzig Action: Pass</p> <p>Motion: Herzig Second: Collier Action: Pass</p> <p>Motion: Young Second: Collier Action: Pass</p> |

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| | <p>Motion: That the BOH Finance Committee recommends approval</p> | |
| <p>Review of Contracts for BOH Information: April 16, 2024</p> | <p>The Chair began reviewing contracts going to BOH for information.</p> <p>Board of Commissioners of Hamilton County-45x10645 Dr. Grant Mussman presented the agreement with Hamilton County's Board of Commissioners. This joint initiative aims to provide dental services directly to residents using the county's 513ReliefBus. As a mobile resource center, the 513ReliefBus offers services to underserved communities. By introducing dental care on the bus, the agreement expands access to healthcare for residents who might otherwise face transportation or other barriers.</p> <p>Southwest Ohio Public Health Region (SWOPHR)-N/A Dr. Grant Mussman explained that as part of our emergency management, we must have a Mutual Aid Agreement (MAA) agreement established with other health districts within the region in case of a disaster. This agreement enables the sharing of essential resources and expertise among health districts for preparation, response, and recovery during a disaster.</p> <p>Dr. Jones asked about the 60-day term limit after an event. Dr. Mussman verified that the contract does not specify an end date. It's necessary to revise the board packet summary sheet to indicate an end date's absence.</p> | |
| <p>Financial Update</p> | <p>Mr. Menkhous provided an overview of the financial statement for the period ending in February 2024.</p> <p>Total Revenue: 40,074,871.79. Which is a 9.69% decrease from February of 2023.</p> <ul style="list-style-type: none"> ○ Expenses as of February, we totaled \$29,438,527.20 which is a 5.4% increase from December 2023. Expenses as of February 2024 totaled \$40,816,483.97 which is a 4.68% increase from February 2023. Total net gain after the capital revenue transfer was \$485,387.82. ○ As of February, we had \$114,573.77 in overtime compared to February of 2023's total of \$143,258.82. The total in overtime is partially due to Covid-19 and M-Pox activities with \$27,891.90 in disaster overtime in FY23. As of January 2024, we had \$401.97 in disaster overtime expenses. ○ In December we received a partial amount of the capital revenue transfer for FY24 in the amount of \$125,000. In February we received the remaining capital revenue transfer to bring the total amount to \$1,227,000.00. <ul style="list-style-type: none"> ● 8733-Self-Pay Patient: Decrease of 6%. ● 8734-Medicare: Decrease of 3%. ● 8737-Private Pay Insurance: Decrease of 1.5% ● The patient mix is tending in the opposite direction; City of Cincinnati Primary Care (CCPC) is seeing more self-pay patients right now than last year. <p>Total Expenses: \$21 million in FY '24.</p> <ul style="list-style-type: none"> ● 71-Personnel Personnel increased by 0.73%. This increase is due to COLAs received. ● 75-Fringes: Fringes saw an increase of 5%. The increase to the fringes is due to increased retirement rate (which increased 3%) and increased medical, dental, vision rates (which increased 2%). | |

| | | |
|-----------------------|--|--|
| | <ul style="list-style-type: none"> • 72-Contractual and 73-Material: - Contractual Services saw an increase of 2.75% (up month of an increase of .26), and 7300- Materials & Supplies increased by 8.56% (down from last month of 21.84%). The increases are due to the timing of invoices paid. • 74-Fixed Cost: Increased by 63.81% (down from last month of 75.14%). The increase is due to Talbert House payments for the LV23 – Covid 19 Detection & Mitigation in Congregate Living Facilities. • 76-Property: Property increased by 96.78%. This was due to the replacement and installation of 5 dental operatories. <p>Total Available: \$485,387.82.</p> | |
| New Business | Mr. Collier introduced Dr. Camille Jones as the CCPC's newly appointed vice-chair and will be joining the BOH finance committee. | |
| Public Comment | Ms. Salter stated that as of 5 p.m. today, no questions or comments from the public were received. | |

Meeting Adjourned: 5:27 p.m.

Next Meeting: **Tuesday, May 21, 2024, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for April 16, 2024

| | Roll Call | Minutes | Boys & Girls Club of Greater Cincinnati- 85x10234 3 rd Amendment | Reading Investments, LLC 95x9810-2 nd Amendment- (Approved to table agreement) | Ohio Department of Health-45x10598 |
|-------------------|-----------|---------|---|---|------------------------------------|
| Dr. Amar Bhati | - | - | - | - | - |
| Tim Collier | P | 2Y | Y | 2Y | 2Y |
| Dr. Edward Herzig | P | Y | 2Y | MY | Y |
| Mark Menkhaus Jr. | P | Y | Y | Y | Y |
| Dr. Grant Mussman | P | Y | Y | Y | Y |
| Joyce Tate | P | Y | Y | Y | Y |
| Ashlee Young | P | MY | MY | Y | MY |

Y=Yes | N=No | A=Abstain | P=Present | R=Recuse | M=Moved | 2=Second

Others present: Dr. Maryse Amin, Betsy Buchanan, Lauren Thamann-Raines, Dr. Camille Jones, and Ashanti Salter (Clerk).



City of Cincinnati Board of Health Finance Committee

Mark Menkhaus Jr, Board of Health Finance Committee member, called the Tuesday, May 21, 2024 Finance Committee meeting to order at 5:02 p.m.

Roll Call

Members present: Dr. Edward Herzig, Mark Menkhaus Jr., Dr. Grant Mussman, Dr. Camille Jones, and Joyce Tate

| Topic | Discussion | Action/Motion |
|--|---|--|
| Approval of Minutes | <p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the April 16, 2024 meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from April 16, 2024.</p> | <p>Motion: Herzig Second: Tate Action: Pass</p> |
| <p>Review of Contracts for BOH Approval: May 21, 2024</p> | <p>Mr. Menkhaus Jr. began reviewing contracts going to BOH for approval.</p> <p>Ohio Department of Health Bureau of Maternal and Infant Vitality-45x10647</p> <p>Mr. Joseph White explained CHD was awarded \$349,000 from the Ohio Department of health to improve birth outcomes for both mothers and babies. The funding period is through June 30th, 2025, and we are planning to use the funds to start a meals program for our OB patients that they receive at their prenatal appointments. The program will address food insecurity and improving maternal nutrition among the patient population. Additionally, the funding will be used to provide doula support through our community health workers program.</p> <p>CVS Pharmacy, Inc- 25x10512-3rd Amendment</p> <p>Mr. Menkhaus Jr. clarified that the document indicates a vote, but he thinks it should be for informational purposes instead. He plans to verify this with the Legal Department but expresses a desire to proceed with the vote.</p> <p>Mr. David Miller clarified that the amendment involves discontinuing mail service pharmacy. During our legal discussions, it was concluded that it is not feasible for us to engage with mail order facilities at CVS Pharmacy. They are insisting that we establish a contract with specific wholesalers, which will ultimately affect our services.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> | <p>Motion: Jones Second: Herzig Action: Pass</p> <p>Motion: Menkhaus Jr. Second: Herzig Action: Pass</p> |

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| <p>Review of Contracts for BOH Information: May 21, 2024</p> | <p>Mr. Menkhaus began reviewing contracts going to BOH for information.</p> <p>Ohio Department of Health -45x10656</p> <p>Dr. Amin provided an overview of the agreement with ODH with health system that does our case management and monitoring of lead-related activities. The lead related activities include medical management of children with elevated blood levels.</p> <p>Ohio Environmental Protection Agency-45x10651</p> <p>Mr. Young provided an overview of the agreement with the Ohio Environmental Protection Agency for our Mosquito Surveillance and Control Program. The funding for this grant will be used to purchase materials needed for trapping, pay mileage reimbursement for the seasonal employee, batteries for the traps and PPE for the staff.</p> | |
| <p>Financial Update</p> | <p>Mr. Menkhaus provided an overview of the financial statement for the period ending in March 2024.</p> <ul style="list-style-type: none"> ○ As of March, we had \$126,851.22 in overtime compared to March of 2023's total of \$154,052.61. The total in overtime is partially due to Covid-19 and Monkey Pox activities with \$28,518.46 in disaster overtime in FY23. As of March 2024, we had \$401.97 in disaster overtime expenses. ○ In December we received a partial amount of the capital revenue transfer for FY24 in the amount of \$125,000. In February we received the remaining capital revenue transfer to bring the total amount to \$1,227,000.00. <ul style="list-style-type: none"> ▪ Please note that \$1,227,000.00 is currently showing in two places, the 8914- Bond/Note Proceeds and the 8936-Transfer. This has been reported to the City's Finance office. We anticipate a future reduction of \$1,227,000.00 from 8914-Bond/Note Proceeds. ○ 7100-Personnel increased by .90%. This increase is due to COLAs received. 7500- Fringes saw an increase of 4.00%. The increase to the fringes is due to increased retirement rate (which increased 3.45%) and increased medical, dental, vision rates (which increased 1.99%). ○ 7200- Contractual Services saw an increase of 0.91% (down from the previous month of 2.75), and 7300- Materials & Supplies increased by 42.58% (increase from last month of 8.56%). The increases are due to the timing of invoices paid. ○ 7400-Fixed Costs increased by 63.65% (down from last month of 63.81%). The increase is due to Talbert House payments for the LV23 – Covid 19 Detection & Mitigation in Congregate Living Facilities grant. ○ 7600-Property increased by 58.4%. This was due to the replacement and installation of 5 dental operat | |

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| New Business | | |
| Public Comment | Ms. Salter stated that as of 5 p.m. today, no questions or comments from the public were received. | |

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>



City of Cincinnati Board of Health Finance Committee

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, June 18, 2024 Finance Committee meeting to order at 5:04 p.m.

Roll Call

Members present: Tim Collier, Dr. Edward Herzig, Mark Menkhaus Jr., Commissioner Dr. Grant Mussman, and Ashlee Young.

| Topic | Discussion | Action/Motion |
|--|---|--|
| Approval of Minutes | <p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the May 21, 2024 meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from May 21, 2024.</p> | <p>Motion: Herzig Second: Mussman Action: Pass</p> |
| Review of Contracts for BOH Approval: June 18, 2024 | <p>The Chair began reviewing contracts going to BOH for approval.</p> <p>Get Ohio Department of Health Wastewater Monitoring Network-45x10590-2nd Amendment. Dr. Amin explained that the subrecipient agreement is between ODH and CHD to add additional funds for SARS-CoV-2 wastewater surveillance. Motion: That the BOH Finance Committee recommends approval.</p> <p>United Way of Greater Cincinnati-45x10658 Dr. Mussman explained that the grant will allow us to put public Wi-Fi at our CCPC centers and WIC locations so individuals can access documents and better access to services. Dr. Herzig- Will maintenance of the Wi-Fi be covered by CHD? Dr. Mussman- CHD will be responsible for maintenance, but the grant will cover installation costs. Motion: That the BOH Finance Committee recommends approval.</p> <p>Health Centers of Ohio-45x10657 Mr. Menkhaus shared that the HCOO Accountable Care Organization (HCOO ACO) is currently recruiting OACHC member Health Centers for their Medicare Shared Savings Program (MSSP). Participant Year 2025 runs the calendar year (January 1 – December 31, 2025). There are no upfront costs, dues, nor capital contributions to participate. Rather HCOO does require participants to be an OACHC Member, and actively engaged and dedicated to collaboration to drive meaningful change at the practice level in a consistent way driven by the ACO. The Cincinnati Health Department (CHD) has 1500+ Medicare patients that are using our service. The ACO would pay CHD approximately \$17 per member per month to participate. Motion: That the BOH Finance Committee recommends approval.</p> | <p>Motion: Herzig Second: Mussman Action: Pass</p> <p>Motion: Herzig Second: Collier Action: Pass</p> <p>Motion: Young Second: Collier Action: Pass</p> |
| Review of Contracts for BOH | <p>The Chair began reviewing contracts going to BOH for information.</p> | |

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| <p>Information: June 18, 2024</p> | <p>OACHC Subcontractor Agreement (Hepatitis C) 35x10535-2nd Amendment Mr. Menkhaus Jr. explained that the Ohio Association of Community Health Centers (OACHC) received funding by the Ohio Department of Health (ODH) to enhance Hepatitis C (HCV) screening, diagnosis, and treatment within Ohio's Federally Qualified Health Centers (FQHCs). OACHC will collaborate with our health centers to implement quality improvement strategies and utilize principles of implementation science to optimize HCV care and improve patient outcomes. The 2nd amendment will include changes to the name of the Disease Infection Specialist (the person providing education) to the Linkage to Care Specialist. Additionally, language has been added to include individuals with HIV.</p> <p>Abbott Diabetes Care Sales Corporation (ADC)-45x10660 Mr. David Miller provided an overview about the supply agreement between the Cincinnati Health Department (CHD) and Abbott Diabetes Sales Corporation (ADC) to supply CCPC's diabetic patients. Abbott is willing to sell their Libre sensor to our uninsured patients at \$25/sensor vs. normal retail cost of \$60. The term begins upon execution and shall remain in effect for two years from the date of execution.</p> | |
| <p>Financial Update</p> | <p>Mr. Menkhaus provided an overview of the financial statement for the period ending in April 2024.</p> <p>Total Revenue: \$558,141,477.99 which is an 8.17% increase from April of 2023.</p> <ul style="list-style-type: none"> ○ Expenses as of April 2024 totaled \$54,596,123.01 which is a 12.55% increase from April 2023. Total net gain after the capital revenue transfer was \$4,772,354.98. ○ As of April, we had \$138,285.00 in overtime compared to April of 2023's total of \$163,583.51. The total in overtime is partially due to Covid-19 and Monkey Pox activities with \$28,518.46 in disaster overtime in FY23. As of March 2024, we had \$401.97 in disaster overtime expenses ○ In December we received a partial amount of the capital revenue transfer for FY24 in the amount of \$125,000. Treasury is waiting for the bond sale in December. We will most likely receive the remaining capital revenue transfer in March or April, and the total expected amount will be \$1,227,000.00. ○ 8733-Self-Pay Patient: Decrease of 6%. ○ 8734-Medicare: Decrease of 3%. ○ 8737-Private Pay Insurance: Increase of 10% <p>Total Expenses: \$29 million in FY '24.</p> <ul style="list-style-type: none"> ○ 71-Personnel increased by 3.09%. This increase is due to COLAs received. This increase is due to COLAs received. ○ 75-Fringes: Fringes saw an increase of 5%. The increase to the fringes is due to increased retirement rate (which increased 3%) and increased medical, dental, vision rates (which increased 2%). ○ 72-Contractual and 73-Material: - Contractual Services saw an increase of 0.09% (down from the previous month of 0.91), and 7300- Materials & Supplies increased by 151.37% (increase from last month of 42.58%). The increases are due to the timing of invoices paid. Cardinal invoices from FY23 were paid in FY24. ○ 74-Fixed Cost: Increased by 53.67% (down from last month of 66.65%). The increase is due to Talbert House payments for the LV23 – Covid 19 Detection & Mitigation in Congregate Living Facilities grant | |

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| | <ul style="list-style-type: none"> ○ 76-Property: Property increased by 1.57%. This was due to the replacement and installation of 5 dental operatories. <p>Total Available: \$4,772,354.98</p> | |
| New Business | | |
| Public Comment | Ms. Salter stated that as of 5 p.m. today, no questions or comments from the public were received. | |

Meeting Adjourned: 5:23 p.m.

Next Meeting: **Tuesday, July 16, 2024, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for June 18, 2024

| | Roll Call | Minutes | Ohio Department of Health Wastewater Monitoring Network-45x10590-2nd Amendment | United Way of Greater Cincinnati-45x10658 | Health Centers of Ohio-45x10657 |
|--------------------------|-----------|---------|--|---|---------------------------------|
| Tim Collier | Y | - | - | Y | 2Y |
| Dr. Edward Herzig | Y | MY | Y | Y | MY |
| Dr. Camille Jones | A | - | - | - | - |
| Mark Menkhaus Jr. | Y | Y | Y | Y | Y |
| Dr. Grant Mussman | Y | 2Y | 2Y | Y | Y |
| Joyce Tate | A | - | - | - | - |
| Ashlee Young | Y | Y | Y | Y | Y |

Y=Yes | N=No | A=Abstain | P=Present | R=Recuse | M=Moved | 2=Second

Others present: Dr. Maryse Amin, Dr. Michelle Daniels, David Miller, Elizabeth Baur, and Ashanti Salter (Clerk).



City of Cincinnati Board of Health Finance Committee

Ashlee Young, Chair of the Board of Health Finance Committee, called the **Tuesday, July 16, 2024**, Finance Committee meeting to order at **5:02 p.m.**

Roll Call

Members present: Tim Collier, Dr. Edward Herzig, Dr. Camille Jones, Mark Menkhaus Jr., **Commissioner Dr. Grant Mussman**, Joyce Tate, and Ashlee Young.

| Topic | Discussion | Action/Motion |
|--|---|--|
| Approval of Minutes | <p>The Chair asked Committee members if everyone had the opportunity to review the minutes from the June meeting.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from June 18, 2024.</p> | <p>Motion: Mussman Second: Herzig Action: Pass</p> |
| Review of Contracts for BOH approval: July 16, 2024 | <p>The Chair began reviewing contracts going to BOH for approval.</p> <p>Ohio Department of Health (ODH) – 55x10667 Ms. Angela Robinson explained CHD was awarded \$400,000 in grant funds from The Ohio Department of Health’s Bureau of Child & Family Health to expand established school-based health centers (SBHCs). Funds will be used to expand the SBHC at Robert’s Academy, one of the largest SBHCs operated by CHD. Funds will be used to provide dental services, acquire medical equipment, supplies, computer equipment, and furniture, and to construct a community entrance to enhance accessibility and safety for residents and students. The term will begin upon execution and end on June 30, 2025. Motion: That the BOH Finance Committee recommends approval.</p> <p>Ohio Department of Health (ODH)– N/A Ms. Tiffany White explained CHD has been granted \$120,000 from the Ohio Department of Health (ODH). ODH’s Healthy Communities program works to ensure Ohio communities have access to healthy foods and opportunities for active living by activating community-led solutions to create sustainable change in policies, places, and population health. Funding will be used to reimburse existing staff for their work on the Healthy Communities Program. The term begins October 1, 2024 and ends on September 30, 2025 (\$80,000 for this term).</p> <p>Dr. Jones- Asked for more explanation about the traffic garden playground Ms. White- The Traffic Garden Playground helps children learn about city signs (speed limits, stop signs, etc.) and makes the transition to using street signs easier. Motion: That the BOH Finance Committee recommends approval.</p> | <p>Motion: Young Second: Jones Action: Pass</p> <p>Motion: Young Second: Herzig Action: Pass</p> |

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| <p>Review of Contracts for BOH information: July 16, 2024</p> | <p>The Chair began reviewing contracts going to BOH for information.</p> <p>Health Care Access Now – 95x10301 – 6th Amendment Dr. Michelle Daniels explained the contract between Health Care Access Now (HCAN) and the Cincinnati Health Dept. Through the Pregnancy Pathways Program, HCAN provides training dollars for the Community Health Workers (CHWs) in the Home Health Program. No funds are directly exchanged between HCAN and CHD. The proposed amendment is adding the language “Payment for CHW Covid-19 related educations to non-HUB enrolled clients: \$20/hour (not to exceed 100 hours.)” Undocumented clients would be an example of a non-HUB enrolled client.</p> <p>Hamilton County General Health District- Cities Readiness Initiative – 55x10664 Mr. John Dunham provided an overview of the agreement between Hamilton County General Health District DBA Hamilton County Public Health (HCPH), and the City of Cincinnati Health Department. The Ohio Department of Health has awarded CHD a Cities Readiness Initiative (CRI) planning grant as part of the Cincinnati Metropolitan Statistical Area (MSA). CRI provides federal funding to enhance preparedness in the nation’s largest population centers, to effectively respond to large scale public health emergencies needing life-saving medications and medical supplies; all local health jurisdictions within the Cincinnati MSA use federal funding to locally and regionally develop, test and maintain plans to quickly receive medical countermeasures (MCM) from the Centers of Disease Control and Prevention’s (CDC) Strategic National Stockpile (SNS) and distribute them to local communities. All CRI jurisdictions in the region have agreed to include regional CRI coordination functions and responsibilities under the auspices of the Regional Public Health Coordinator (RPHC) job role. CHD agrees to pay HCPH \$10,881.00 as compensation for the services of the RPHC. Administrative regulation No. 23 was approved. The term of the agreement is from July 1, 2024 to June 30, 2025.</p> | |
| <p>Financial Update</p> | <p>Mr. Menkhaus provided an overview of the financial statement for the period ending in May 2024.</p> <p>Total Revenue: \$68,010,537.27 which is a 1.07% increase from May of 2023.</p> <ul style="list-style-type: none"> • Expenses as of May 2024 totaled \$59,820,027.29 which is a 11.01% increase from May 2023. Total net gain after the capital revenue transfer was \$9,417,509.98. • As of May, we had \$158,162.85 in overtime compared to May of 2023’s total of \$177,497.79. The total in overtime was partially due to Covid-19 and Monkey Pox activities with \$28,518.46 in disaster overtime in FY 23. As of March 2024, we had \$401.97 in disaster overtime expenses. • In December, we received a partial amount of the capital revenue transfer for FY24 in the amount of \$125,000. In February we received the remaining capital revenue transfer to bring the total amount to \$1,227,000.00. • 8733- Self Pay Patient: Decrease of 6.88% | |

| | | |
|-----------------------|--|--|
| | <ul style="list-style-type: none"> • 8734- Medicare: Increase of 1.14% • 8737- Private Pay Insurance: Increase of 6.14% <p>Total Expenses: \$59, 820,027.29 in FY 24</p> <ul style="list-style-type: none"> • 7100- Personnel increased by 3.38%. This increase is due to COLAs received. • 7500- Fringes: Fringes saw an increase of 4.04%. The increase of the fringes is due to increased retirement rate (which increased 3.45%) and increased medical, dental, vision rates (which increased 1.99%). • 7200- Contractual and 7300 Material: Contractual Services saw an increase of 2.3% (increase from the previous month of 0.09%), and 7300- Materials & Supplies increased by 133.26% (increase from last month of 42.58%). The increases are due to the timing of invoices paid. Cardinal invoices from FY23 were paid in FY24. • 7400- Fixed Cost: Increased by 15.17% (down from last month of 53.67%). The increase is due to Talbert House payments for the LV23- Covid 19 Detection & Mitigation in Congregate Living Facilities grant. • 7600- Property: Increased by 11.01%. This was due to the replacement and installation of 5 dental operatories. <p>Total Available: \$9,417,509.98`</p> <p>Dr. Jones inquired about revenue changes of Medicaid and Medicaid Managed Care to confirm if there is any correlation. Mr. Menkhaus explained that the late payment from fiscal year 2021 still throws off any comparison.</p> | |
| New Business | None | |
| Public Comment | Mrs. Baur stated that as of 5:00 p.m. today, no questions or comments from the public were received. | |

Meeting Adjourned: 5:17 p.m.

Next Meeting: **Tuesday, August 20, 2024, 5:00 p.m.**

Minutes prepared by Liz Baur.

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for July 16, 2024:

| | Roll Call | Minutes | Ohio Department of Health- 55x10667 | Ohio Department of Health- Healthy Communities | |
|-------------------|-----------|---------|-------------------------------------|--|--|
| Tim Collier | P | MY | Y | Y | |
| Dr. Edward Herzig | P | 2Y | Y | 2Y | |
| Dr. Camille Jones | P | A | 2Y | Y | |
| Mark Menkhaus Jr. | P | Y | Y | Y | |
| Dr. Grant Mussman | P | Y | Y | Y | |
| Joyce Tate | P | Y | Y | Y | |
| Ashlee Young | P | Y | MY | MY | |

Y = Yes | N = No | A = Abstain | P = Present | R = Recuse | M = Moved | 2 = Second

Others present: Angela Robinson, Dr. Michelle Daniels, Tiffany White, John Dunham, Ashanti Salter & Liz Baur (Clerk)



City of Cincinnati Board of Health Finance Committee

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, September 17, 2024 Finance Committee meeting to order at 5:03p.m.

Roll Call

Members present: Tim Collier (5:14), Dr. Edward Herzig, Mark Menkhaus Jr., Commissioner Dr. Grant Mussman, and Ashlee Young.

| Topic | Discussion | Action/Motion |
|--|--|---|
| Approval of Minutes | <p>The Chair asked Committee members if everyone had the opportunity to review the minutes from July 16, 2024.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from July 16, 2024.</p> | <p>Motion: Herzig Second: Mussman Action: Pass</p> |
| Review of Contracts for BOH Approval: Sept. 17, 2024 | <p>The Chair began reviewing contracts going to BOH for approval.</p> <p>Talbert Services, Incorporated-55x10701</p> <p>Mr. Menkhaus Jr. explained that this is a renewal agreement for the Western Hills WIC office located at 4966 Glenway Ave. Our real estate office has reviewed the proposed 3.5% annual rent increase and considers it to be fair and reasonable.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> | <p>Motion: Young Second: Herzig Action: Pass</p> |
| Review of Contracts for BOH Information: Sept. 17, 2024 | <p>The Chair began reviewing the following contract going to BOH for information.</p> <p>Findlay Market Agreement</p> <p>Dr. Mussman shared that this agreement allows Findlay Market merchants to park in our employee lot on Saturdays and Sundays when the Bobbie Sterne health center is closed. This arrangement, which involves 30-35 parking spaces, has been successful for the past year. No funds are exchanged.</p> <p>Dr. Herzig inquired about liability concerns. Mr. Menkhaus clarified that the agreement outlines the associated risks, stating that we are not responsible for guaranteeing parking spaces or any loss of property. Findlay Market will not cover their merchants' losses, and any damage or theft will be the owner's responsibility.</p> <p>Dr. Herzig further asked if signage indicating "park at your own risk" would be displayed. Mr. Menkhaus confirmed that it would.</p> <p>Dr. Jones inquired about the timeframe for exiting the agreement if necessary. Mr. Menkhaus explained that both the previous and current agreements are for one year, and termination is possible with a 30-day notice.</p> | |

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|-------------------------|---|--|
| Financial Update | <p>Mr. Menkhaus provided an overview of the financial statement for the period ending in July 2024</p> <p>Total Revenue: As of the end of July was \$4,335,802.42. Which is a 67.21% increase from July of 2023.</p> <ul style="list-style-type: none"> ○ Expenses as of July 2024 totaled \$4,050,574.92 which is a 56.43% increase from July 2023. Total net gain after the capital revenue transfer was \$2,468,528.10. ○ As of July, we had \$18,574.01 in overtime compared to July of 2023's total of \$9,911.14. Neither year had any disaster overtime in the month of July. ○ Capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00. <p>Total Expenses: \$29 million in FY '24.</p> <ul style="list-style-type: none"> ○ 71--Personnel increased by 293.97%. This increase is due to the month of July in the calendar year 2024 having a total of 3 pay periods. In FY24 the 3 pay period month occurred in August of 2023. ○ 75-Fringes: Fringes saw a corresponding increase of 32.47%. ○ 72-Contractual and 73-Material: - Contractual Services saw a decrease of 16.26%), and Materials & Supplies increased by 35.58%. The increases are due to the timing of invoices paid. Cardinal invoices from FY24 were paid in FY25. ○ 74-Fixed Cost: increased by 35.92%. The increase is the timing of invoices paid. Rent for WIC locations, Millvale, and Crest Smile Shoppe were paid in July. ○ 76-Property: Property increased by 32.47%. This was due to an AHU leak repair at B&K <p>Total Available: \$2,472,227.50</p> | |
| New Business | <p>Mr. Menkhaus Jr. brought to the committee's attention the upcoming public information session regarding our facilities master plan. This session will take place on September 19th at the Administration Building, 3101 Burnet Avenue. At this time no final decision has been made. Members of the public are welcome to attend.</p> | |
| Public Comment | <p>Ms. Salter stated that as of 5 p.m. today, no questions or comments from the public were received.</p> | |

Meeting Adjourned: 5:30 p.m.

Next Meeting: **Tuesday, December 17, 2024, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for November 19, 2024

| | Roll Call | Minutes | Talbert Services, Incorporated-55x10701 |
|--------------------------|-----------|---------|---|
| Tim Collier | - | - | - |
| Dr. Edward Herzig | Y | 2Y | 2Y |
| Dr. Camille Jones | Y | - | Y |
| Mark Menkhaus Jr. | Y | Y | Y |
| Dr. Grant Mussman | Y | Y | 2Y |
| Joyce Tate | Y | Y | Y |
| Ashlee Young | Y | MY | MY |

Y=Yes | N=No | A=Abstain | P=Present | R=Recuse | M=Moved | 2=Second

Others present: Dr. Michelle Daniels, Ashanti Salter (Clerk).



City of Cincinnati Board of Health Finance Committee

Ashlee Young, Chair of the Board of Health Finance Committee, called the Tuesday, November 19, 2024 Finance Committee meeting to order at 5:03p.m.

Roll Call

Members present: Tim Collier and Camille Jones (5:14), Dr. Edward Herzig, Mark Menkhaus Jr., Commissioner Dr. Grant Mussman, Joyce Tate, Kiana Trabue, and Ashlee Young.

| Topic | Discussion | Action/Motion |
|--|--|---|
| Approval of Minutes | <p>The Chair asked Committee members if everyone had the opportunity to review the minutes from September 17, 2024.</p> <p><u>Motion:</u> That the Board of Health (BOH) Finance Committee approves the minutes from September 17, 2024.</p> | <p>Motion: Herzig Second: Trabue Action: Pass</p> |
| Review of Contracts for BOH Approval: <u>Nov. 19, 2024</u> | <p>The Chair began reviewing contracts going to BOH for approval.</p> <p>Hamilton County Solid Waste Management District-55x10731 Mr. Menkhaus Jr. explained that this is a one-year contract (January 1, 2025, to December 31, 2025) between the Cincinnati Health Department (CHD) and the Hamilton County Solid Waste District. This contract, which CHD has held for many years, is for the inspection of solid waste landfills. Dr. Herzig asked why the Hamilton County Solid Waste Management District doesn't offer a multi-year contract. Mr. Menkhaus explained that Hamilton County Solid Waste District only commits one year at a time because this contract is funded through their operating budget.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> <p>UC Health, LLC Parking Lease-35x10531 1st Amendment Mr. Menkhaus Jr. explained that this is an existing contract with UC Health for 20 parking spaces in the lot adjacent to the ADAS Building at 3009 Burnet Avenue, Cincinnati, Ohio 45219. These spaces provide overflow parking for staff and visitors. The amendment includes a 2% annual increase in the rental fee, effective on the anniversary of the contract's start date.</p> <p>Motion: That the BOH Finance Committee recommends approval.</p> | <p>Motion: Young Second: Trabue Action: Pass</p> <p>Motion: Young Second: Herzig Action: Pass</p> |
| Review of Contracts for BOH Information: <u>Nov. 19, 2024</u> | <p>The Chair began reviewing the following contract, going to BOH for information.</p> <p>The Community Builders, Inc.-55x10728 Ms. Tate explained that this agreement with Community Builders allows us to lease space in the Avondale Town Center Shopping Center for vendors at the annual fall festival held at Ambrose Health Center.</p> | |

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| <p>Financial Update</p> | <p>Mr. Menkhaus provided an overview of the financial statement for the period ending in September 2024</p> <p>Total Revenue: As of the end of September was \$12,501,829.70. Which is a 8.39% increase from September 2023.</p> <ul style="list-style-type: none"> ○ Total net gain after the capital revenue transfer was \$529,610.04. ○ Expenses as of September 2024 totaled \$14,159,219.66 which is a 1.3% increase from September 2023. ○ As of September, we had \$48,283.66 in overtime compared to September of 2023's total of \$44,806.76. Neither year had any disaster overtime in the month of September. ○ Capital revenue transfer for FY25 in the amount of \$2,187,000. In FY24 we received partial revenue transfer in December and the balance in February for a total of \$1,227,000.00. ○ Medicaid revenue is down 76.46% from the year prior. This is because the FY24 figure was inflated because CHD received several months of backlogged payments from Medicaid resulting from ODM's transition from MITS system to the Provider Network Management System (PNM). Meanwhile, the FY25 figure is down because of interruptions with OBS claims going to Medicaid wrap. The issue with Medicaid wrap payments was resolved as of October 2024 <p>Total Expenses: \$29 million in FY '24.</p> <ul style="list-style-type: none"> ○ 71—Personnel- An increase of 5.5%. This increase is due to COLAs for non-represented and AFSCME staff. ○ 7500-Fringes saw a corresponding increase of 3.35%. ○ 7200-Contractual-A decrease of 5.94% (6.37% decrease in prior month). ○ 7300- Materials & Supplies- A decrease by 12.41% (18.22% increase in prior month). The increases are due to the timing of invoices paid. In FY25 we have paid Drame \$140,975.87 as of September, yet in FY24 we paid Drame \$166,408.45 as of September. ○ 7400-Fixed Cost: A decrease of 5.06% (25.41% increase in prior month). The decrease is the timing of invoices paid. In FY25 we paid Ochin \$291,924.11 as of September, yet in FY24 we paid Ochin \$337,918.80 as of September. ○ 7600-Property: An increase of 3.35% (5.09% increase in the previous month). <p>Total Available: \$529,610.04</p> | |
| <p>New Business</p> | <p>Dr. Jones asked about the City Council's request to use CHD funds for counseling services for transgender youth. Mr. Menkhaus Jr. explained that City Council will vote tomorrow on a motion to allocate \$250,000 from CHD's budget to support the mental and physical health of transgender and non-binary youth.</p> <p>Dr. Herzig asked who would provide these counseling services. Dr. Mussman responded that although CHD has behavioral counselors, none specialize in pediatric counseling or suicide risk, particularly for this population.</p> <p>Dr. Jones then asked if CHD would lead the process of finding a service provider. Dr. Mussman said that he didn't foresee any issues with this and welcomed input on who should be involved in that process.</p> <p>Ms. Young announced that Ms. Trabue will be the new chair of the board of finance. Ms. Trabue expressed her gratitude.</p> | |

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| Public Comment | Ms. Salter stated that as of 5 p.m. today, no questions or comments from the public were received. | |
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Meeting Adjourned: 5:30 p.m.

Next Meeting: **Tuesday, December 17, 2024, 5 p.m.**

Minutes prepared by Ashanti Salter

The meeting can be viewed and is incorporated in the minutes: <https://fb.watch/pD-N3kOzkN/>

Board of Health Finance Committee Roll Calls for November 19, 2024

| | Roll Call | Minutes | Hamilton County Solid Waste Management District-55x10731 | UC Health, LLC Parking Lease-35x105311 1st Amendment |
|--------------------------|------------------|----------------|---|--|
| Tim Collier | 5:14 pm | - | - | - |
| Dr. Edward Herzig | Y | MY | Y | 2Y |
| Dr. Camille Jones | 5:14 pm | - | - | - |
| Mark Menkhaus Jr. | Y | Y | Y | Y |
| Dr. Grant Mussman | Y | Y | Y | Y |
| Joyce Tate | Y | Y | Y | Y |
| Kiana Trabue | Y | 2Y | 2Y | Y |
| Ashlee Young | Y | Y | MY | MY |

Y=Yes | N=No | A=Abstain | P=Present | R=Recuse | M=Moved | 2=Second

Others present: Ashanti Salter (Clerk).