

**City of Cincinnati**  
**Department of Finance**  
**Treasury Division**  
**Transient Occupancy Tax Return**

Registration No. \_\_\_\_\_

Period From \_\_\_\_\_ To \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Kind of Establishment: Hotel-Motel \_\_\_\_\_ Apartment Hotel \_\_\_\_\_ Lodging House \_\_\_\_\_ Other \_\_\_\_\_

If new business or change of ownership indicate starting date \_\_\_\_\_

Submit application if not already submitted.

ITEM NO.

**1. Total Revenue From all Room Rentals** \$ \_\_\_\_\_

**ALLOWABLE DEDUCTIONS**

- |  |          |          |
|--|----------|----------|
| 2. Rent--\$2.00 per day or \$14.00 per week or less.                       | \$ _____ |          |
| 3. Rent--permanent residents.  | _____    |          |
| 4. Rent for authorized federal government, State of Ohio or city agencies. | _____    |          |
| 5. Misc. (Non-Taxable items included in #1).                               | _____    |          |
| 6. Total allowable deductions.   | _____    | \$ _____ |
| 7. Taxable rent.   | _____    | \$ _____ |

**COMPUTATION OF TAX**

- |  |          |          |
|--|----------|----------|
| 8. 4.0% of taxable rent (Item #7).                               | \$ _____ |          |
| 9. Tax collected.  | \$ _____ |          |
| 10. Amount remitted (larger of Item #8 or #9).                   | \$ _____ |          |
| 11. Delinquency penalty (10% of tax due).                        | \$ _____ |          |
| 12. Interest 1% per month or part thereof of tax due until paid. | \$ _____ |          |
| 13. Total tax, penalty and interest.                             | \$ _____ | \$ _____ |

Under penalties of perjury, I declare that I have examined this return and the records substantiating the above allowable deductions, and to the best of my knowledge and belief, it is true, correct and complete.

Signed \_\_\_\_\_

By \_\_\_\_\_

Email \_\_\_\_\_

RETURN FIRST TWO COPIES TO THE OFFICE OF THE CITY TREASURER, 801 PLUM ST, ROOM 202, CINCINNATI, OH 45202  
OR EMAIL TO [TREASURY.LICENSE@CINCINNATI-OH.GOV](mailto:TREASURY.LICENSE@CINCINNATI-OH.GOV). MAKE ALL CHECKS PAYABLE TO THE TREASURER, CITY OF CINCINNATI.