

## Parking Pad Requirements

Parking pads are allowed to be installed in the City's right-of-way. **Please note that parking pads are not considered a private parking space and may be used by anyone.** Please read the following information carefully before starting the process to install a pad.

### Requirements for a Parking Pad:

- Parking pads are only permitted on residential streets without curbs that do not allow on-street parking.
- A Revocable Street Privilege (RSP) is required. This process should be completed before permits are obtained and construction is started. Please call the City's Real Estate Division at (513) 352-1571 to start this process.
- A Department of Transportation and Engineering (DOT) permit is required for construction of the pad.
- The owner is required to obtain insurance and assumes maintenance responsibilities.
- The pad must be minimally 8' wide and 22' long, and at least 7" thick. Vehicles must be parked parallel to the roadway, fit completely on the pad and not extend over the presumed edge.
- Parking Pads must be on a hard surface, including entering/exiting features.

### Placement Restrictions:

- Parking pads must be in front of the property owner's frontage only, including entering and exiting. They cannot interfere with adjacent properties ingress/egress.
- Parking Pads cannot be in front of a fire hydrant or within 5' of a utility pole.
- The existing drive apron needs to be separated from the pad (whether visually or physically).
- A parking pad cannot be installed where there is a sidewalk unless there is a physical separation of at least two (2) feet. Therefore the existing tree lawn must be at least ten (10) feet wide.
- A parking pad cannot be within thirty (30) feet of an intersection or stop sign or within fifty (50) feet if the intersection is signalized.
- A parking pad cannot block a drainage ditch, change the flow of drainage or cause any flooding/backlog; however it can become part of a drainage ditch if the ditch is not too steep.
- A parking pad cannot block or alter any utility structures without the utility's permission.
- A parking pad cannot be constructed adjacent to a bike facility.

### Safety Requirements:

- Any walls built should be in the back and are subject to a safety review by the City Traffic Engineer and the Right of Way Section of DOT. Walls are only permitted to address grade issues.
- Where the pad meets the edge of pavement, a white stripe may be required to separate maintenance responsibilities. The maintenance of the white stripe is the responsibility of the property owner. No additional pavement markings are allowed on the pad, including reflectors or mirrors.
- Vehicles on adjacent properties must be able to get in and out of their driveways safely (i.e. their visibility cannot be blocked by a vehicle on a parking pad).
- Parking on a parking pad is subject to the same traffic and parking laws as normal on-street parking.
- Parking pads are not permitted in a cul-de-sac or other constrained area, and may require approval of the Cincinnati Fire Department and Department of Public Services (due to snow and trash removal concerns).

### Other Restrictions:

- A parking pad cannot be blocked by any obstruction other than a vehicle.
- Existing street trees are not to be removed to construct the parking pad.
- A parking pad cannot interfere with a neighbor's mail delivery.
- No private signage is allowed. The City does not supply or install any special ground signage.

  
Michael Moore  
Director, Department of Transportation and Engineering