

**Lunken Airport Oversight Advisory Board Meeting Minutes
December 11, 2023**

Present: Anne Sesler, Jeff McClean, Todd Pease, Elissa Pogue, Pete Riddle, Robert Roark, Neil Tilow
Also: Bob Vickrey, Jaime Edrosa, Mike Brenner, Anthony Cadle, Dave Crockett, Ursula Miller, Patti Newberry, David O'Malley, Elaine Luchi

I. Operations

Jaime reported that the numbers increased year over year in October and November, and Lunken is on a trend to break last year's total operations.

II. Financial Report

Revenue in FY 2023 is approximately \$4,000.00 higher than this time in FY 2022. Two areas showing a reduction are Fuel Flowage Fees and Landing Fees. The Airport is actively working with tenants to collect outstanding Fuel Flowage Fees. The Landing Fee system has been inoperable, and Jaime is in talks with the Procurement Department to identify a Vendor to provide Landing Fee Collection Services.

III. Customs Facility Update

City Administration, Procter & Gamble, and Customs and Border Protection (CBP) have reached a tentative agreement in which P&G will provide CBP with space for a temporary facility in Hangar 51. CBP could begin operating at Lunken as soon as January 2024.

IV. Hotel Development Update

Anthony Cadle of Community and Economic Development informed the Board that the City continues negotiations with Guy Van Rooyen (vR Hospitality LLC) regarding the Hotel and Event Center Project. The City remains committed to this venture, and the City Manager's Office plans to schedule a meeting with the Federal Aviation Administration to discuss the project.

V. Approval of Minutes

A motion was made to approve the October 9, 2023 Minutes. The motion was seconded and the Minutes were approved. Additionally, previous Meeting Minutes are now available on Lunken's webpage on cincinnati-oh.gov.

VI. Miscellaneous

Elissa Pogue's appointment to the LAOAB as the South Communities Representative (replacing Alex Linser) is scheduled for a vote of City Council on December 13, 2023.

Bob assured the Board that they would be informed in advance of any items scheduled to go before City Council.

OnFlight, Inc. is the current lessee of Lunken Airport Lease Area 12. OnFlight has had an agreement since June 2000 that expires in 2030. The tenant plans to invest \$1.3 million in site renovations if assurances are made by the City for a new long-term lease beginning in 2030. This Item is on the City Planning Commission Agenda for December 15, 2023. The Planning Commission Agenda erroneously describes the annual rent as \$38,226.48; however, this is the current rent which will increase with each renewal period.

In response to questions about the demand for development on other areas on the Airport, Jaime confirmed that he has received inquiries from operators interested in building new facilities. The areas at the end of Runway 3L/21R will become available when that runway is decommissioned in the second quarter of 2024. The City will issue a Request for Proposals and will award the lease to the development that presents the highest and best use for the Airport.

Submitted by Elaine Luchi
Lunken Airport Administration