

**CINCINNATI BOARD OF HEALTH**  
**BOARD OF HEALTH MEETING**  
**February 25, 2020**

Dr. Philip Lichtenstein, Chair of the Board of Health, called the February 25, 2020, meeting of the Cincinnati Board of Health to order at 6:04 p.m.

**I. ROLL CALL**

**Board Members Present:** Dr. Surmeet Bedi, Dr. Amar Bhati, Ms. Carrie Douglas, Dr. Joe Hackworth, Dr. Edward Herzig, Dr. Monica Mitchell, Dr. Philip Lichtenstein,

**Absent:** Mr. Gary Hagopian, Ms. Kate Schroder,

**Others Present:** Commissioner Melba Moore, Mr. Domonic Hopson, Dr. Grant Mussman, Roshani de Soyza Hardin - City Solicitor's Office, Emily Woerner, - City Solicitor's Office, Ashanti Salter, Jon Lawniczak, Dr. Maryse Amin, Robert Brown, Virginia Scott, Harry Barnes, Marla Fuller, Angelina Burton, Angela Bredestege.

**II. AGENDA**

ITEM	TOPIC	RESPONSIBLE PARTY	ACTION/MOTION
Minutes	<b>Motion:</b> That the Board of Health approve the minutes of the January 28, 2020 Board of Health meeting.	Angela Bredestege	Motion: Lichtenstein 2 <sup>nd</sup> : Bhati Action: Passed
Presentation	Wuhan Novel Coronavirus Epidemic SARS-CoV-2 causing the disease Covid-19	Steve Feagins, MD, FACP, Medical Director, Hamilton County Public Health	
Presentation	Marketing Plan – Board of Health and City of Cincinnati Primary Care	Marla Fuller	
Strategic Plan	<b>Motion</b> to Approve the Cincinnati Health Department Strategic Plan 2016-2021.  Discussion: The Strategic Plan in its current form is not complete.	Melba R. Moore, DBA, MS, CPHA	Motion: Lichtenstein 2 <sup>nd</sup> : Herzig Action:  Motion to Table the Approval of the Cincinnati Health Department Strategic Plan Lichtenstein
Finance Committee	- Infant Mortality Program – It was determined Home Health focuses on many of the same	Amar Bhati, M.D. and Domonic	

Report	<p>interventions. Dr. Amin will provide monthly reports on provisional infant mortality data.</p> <ul style="list-style-type: none"> <li>- Home Health – Home Health has not billed since April 2019 due to change with Electronic Medical Records. The back billing will begin March 2020. Staffing, electronic medical record optimization, and referral volumes contributed to the variance between revenue and expenses. These changes will begin to close the gap, but additional work will need to be completed to make Home Health stable.</li> <li>- We have been able to reduce the amount of days in A/R to 35 days.</li> <li>- Financial Position Report – There are significant discrepancies between expenses and revenue. Those include Contractual Services: Security, LabCorp, Interpreter and Braxton Cann Construction and Fix Charges: Ambrose Clement and Braxton Cann Lease.</li> <li>- Cincinnati Public School Health Program – Uninsured students are not paying for services. The BOH will work with CCPC to develop a plan for moving forward.</li> <li>- Crossroads Subrecipient Agreement for a facility in Harrison, OH. It is a \$450,000.00 commitment for the day-to-day management of their facility. We need further understanding of our relationship with Crossroads and how that expense impacts our budget.</li> </ul>	Hopson	
Contracts & Grants	<b>Motion</b> to Approve Contract #05x10380 – Ohio Association of Community Health Centers		Motion: Lichtenstein 2 <sup>nd</sup> : Herzig Action: Passed
Contracts & Grants	<b>Motion</b> to Approve Contract #95X10334 – University of Cincinnati Physicians Company, LLC.		Motion: Lichtenstein 2 <sup>nd</sup> : Douglas Action: Passed
Personnel Actions	<b>Motion:</b> That the Board of Health Approve the personnel actions dated February 25, 2020.	Dr. Moore	Motion: Lichtenstein 2 <sup>nd</sup> : Douglas Action: Passed
Executive Session	<b>Motion – 7:50 p.m.</b> – That the Board of Health go into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) to discuss pending litigation.	Philip Lichtenstein, M.D.	Motion: Lichtenstein 2 <sup>nd</sup> : Herzig Action: Passed
Return from Executive Session	<b>At 8:53 p.m.</b> the Board of Health returned to the open meeting of the Board of Health to move forward with discussion and/or action pursuant to information provided during Executive session.		No further action or discussion.

### Health Commissioner Comments:

- Recognition of Assistant Fire Chief Sherman Smith – Emergency Management and Communication, as it relates to Coronavirus.
- Xavier – Held a meeting with the Dean of College of Professional Development. Another meeting to be held with the Dean of Nursing for opportunities with Xavier interns.
- Safe Places Cincy update.
- Life Expectancy Report – Meeting with Community Development Agencies
- May – Advisory Committee
- CFO Position – Dr. Lichtenstein: – application process has begun. There are several applications for the position. Mr. Barnes: Final vetting of applications is being completed and will be narrowed down to 6 candidates to start the interview process. Interview panel is being formed.

Personnel Action	<b>Motion</b> to Proceed with the search for a Chief Financial Officer position.		Motion: Herzig 2 <sup>nd</sup> : Hackworth Action: Passed
------------------	--	--	---

### Board Member Comments:

- Hackworth - Heart Ball – Cincinnati Health Department was well represented by Dr. Gonzales and Mr. Hopson.
- Mitchell – Recognition of the meeting
- Douglas – Recognition of the meeting

### Chairperson's Comments:

- CCPC and BOH - Committee has been formed to meet in order to review the bylaws for each board, the co-applicant agreement, and the HRSA FQHC compliance manual for the purposes of a) ensuring that the language in all four documents is consistent and b) revising the Health Department organization chart so that it better reflects the reporting relationships that are detailed in the four documents..
- Committee Need - Health Centers and Administrative Services – logistical needs.

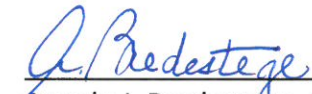
Health Department Logistics	<b>Motion</b> to approve the creation of a working committee consisting of members of the Board of Health and City of Cincinnati Primary Care to study: 1) consolidation of administrative space and 2) possible consolidation and relocation of clinical space downtown.		Motion: Herzig 2 <sup>nd</sup> : Hackworth Action: Passed
-----------------------------	---	--	---

9:16 p.m. Meeting adjourned.

This meeting is available online:

Next meeting: Tuesday, March 24, 2020, 6:00 p.m.

Minutes Prepared by:

  
\_\_\_\_\_  
Angela J. Bredestege, Clerk  
Cincinnati Board of Health

Minutes Approved by:

  
\_\_\_\_\_  
Dr. Philip Lichtenstein  
Chairperson, Board of Health