



The information provided on the attached (page 1) application as supplied is complete and accurate to the best of my knowledge. I understand that I am under a continuing obligation to update any information supplied, and/or supply any new information, as it becomes available.

Signature of Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_

This permit is subject to the following conditions:

1. Additional plans, as needed, have been submitted for the event to protect the safety and welfare of patrons and the public, not addresses in the facility's plan of operation procedure, approved under Chapter 881, C.M.C.
2. The respective responsibilities of the promoter, the operator of the facility, and persons performing or participating in the event, have been delineated for crowd management and the provision of a safe environment for patrons to the event and the public.
3. \*Doors must be opened 60 minutes prior to the published starting time of the event.
4. \*\*If the City of Cincinnati is named as an additional insured, a copy of the policy must be attached.

REVIEWED

Approval is / is not Recommended  
For this Public Assembly Permit

Approval is / is not Recommended  
for this Public Assembly Permit

Police

Fire

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This Public Assembly Permit has been reviewed and is hereby GRANTED / DENIED.

Fire Chief \_\_\_\_\_ Date \_\_\_\_\_

PART II APPLICATION FOR EXEMPTION FROM FESTIVAL SEATING OR GENERAL ADMISSION PROHIBITED

We hereby apply for an exemption from the Festival Seating or General Admission Prohibited Ordinance, Section 865-29, Cincinnati Municipal Code, for the event shown in Part I of this Application.

Reason for exemption request \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Sheet Attached (if needed).

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Police

Fire

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This Public Assembly Permit has been reviewed and is hereby GRANTED / DENIED.

Fire Chief \_\_\_\_\_ Date \_\_\_\_\_

## Assembly Permit Instructions

1. Date Application is submitted.
2. To be completed by Fire Department.
3. Facility name, address, telephone number(s).
4. Attach an event schedule if series of separate but similar events. Indicate the scheduled start and completion time for the entire event.
5. Name of group, team, act, etc.
6. Type of activity; e.g. Football game, Rock Concert, etc.
7. Floor Plan and Emergency Plan must be attached or on file at the Fire Department (State Plan Number)
8. Name of each Act, number of participants in each Act, and the starting times of each activity.
9. The authorized capacity for this specific event.
10. Estimate of expected attendance for each event, if series application. Do not show total attendance for series event.
11. Self-explanatory.
12. Date tickets will be available for general sales.
13. Self-explanatory.
14. Self-explanatory.
15. That person who has the authority to cancel or stop the activity in an emergency. Must indicate location where this person can be reached during the event. If more than one person, so indicate.
16. Refer to doors by number shown on facility diagram, which is required for facility permit.
17. List specific numbers that will be available.
18. Indicate if City Personnel such as Fire, Police or Waste Collection, will be needed.
19. Anticipated percentages of crowd in each age-group; i.e.,
  - 15 and under 10%
  - 16-20 10%
  - 21-25 30%
  - 26-35 20%
  - 36-45 20%
  - over 45 10%
20. Self explanatory
21. Self explanatory