

12.605 WANTED PERSONS FILES

Reference:

Ohio Revised Code 2921.3 – Obstructing Official Business
Procedure 12.555 – Arrest/Citation: Processing Of Adult Misdemeanor and Felony Offenses

Purpose:

To establish guidelines for disseminating information about wanted persons and for placing a suspect on Crime Stoppers Most Wanted List.

Procedure:

- A. Wanted Persons File:
 - 1. Each unit in the Investigation and Patrol Bureaus will keep a file of subjects who have been identified by their unit as Most Wanted persons.
 - a. The unit commander will identify a board to display Most Wanted bulletins.
 - b. The unit commander or his designee will make additions and deletions to this file as soon as possible after they are received.
 - c. When an addition to the file is received, it will be read at roll calls for three consecutive days.
- B. Crime Stoppers Most Wanted List
 - 1. Criteria for inclusion of subjects on Crime Stoppers Most Wanted Lists
 - a. Only subjects wanted on warrants or indictments for a felony or serious misdemeanor offense will be considered.
 - b. No subject will be considered unless there is a warrant or indictment on file.
 - 2. Investigative Units will submit requests to place a subject on Crime Stoppers Most Wanted List to the Crime Stoppers email or by calling 352-3040. The requests will include a:
 - a. Description of the subject, offense, and other information pertinent to the investigation. Include whether the subject poses a significant hazard to persons or property.
 - b. Copy of the warrant or indictment.
 - c. A suitable photograph of the subject for public dissemination.
 - 3. Investigators must notify Crime Stoppers if:
 - a. The suspect information needs to be updated
 - b. The file needs to be closed due to the subject's arrest or case closure