CINCINNATI INCOME TAX DIVISION
Electronic Wage Reconciliation Filing Specifications for Tax Year 2013

HEADER RECORD				
POSITION	FIELD	LENGTH	SPECIFICATIONS	TYPE
1 - 1	Record ID	1	Header Record (Default Value = 'H')	Char
2 - 9	Receive Date (yyyymmdd)	8	Year, Month, Day (Example: "20110215")	Date
10 – 205	"0"	196	Filler – Zero Fill	Number
206 - 206	Source of Tranaction	1	Default Value = '6'	Char

DETAIL RECORD				
POSITION	FIELD	LENGTH	SPECIFICATIONS	TYPE
1 – 1	Record ID	1	Detail Record (Default Value = 'D')	Char
2 - 11	Account Number	10	The employer's Account Number	Number
12 - 19	Receive Date (yyyymmdd)	8	Year, Month, Day (Example: "20110215")	Date
20 - 23	Tax Year	4	Four-digit tax year.	Char
24 - 32	FID	9	The employer's Federal Identification Number.	Char
33 - 72	Name	40	The employer's name. Left justify and fill with blanks	Char
73 - 102	City	30	Enter the employer's city. Left justify and fill with blanks.	Char
103 - 107	Total W-2's	5	Number of W-2's transmitted.	Number (99999)
108 – 118	Total Taxable Wages	11	Right justify and zero fill.	Number (999999999v99)
119 – 129	Other City Credits	11	Right justify and zero fill.	Number (999999999v99)
130 - 140	Total Cincinnati Tax	11	Right justify and zero fill.	Number (999999999v99)
141- 151	Withholding Deposits	11	How much employer claims paid during the year. (Right justify and zero fill)	Number (999999999v99)
152 - 162	Amount Paid with Return	11	Amount paid with return. (Right justify and zero fill.)	Number (999999999v99)
163 - 173	Q1	11	1st Quarter Tax Withheld. (Right justify and zero fill)	Number (999999999v99)
174 - 184	Q2	11	2nd Quarter Tax Withheld. (Right justify and zero fill)	Number (999999999v99)
185 - 195	Q3	11	3rd Quarter Tax Withheld. (Right justify and zero fill)	Number (999999999v99)
196 - 206	Q4	11	4th Quarter Tax Withheld. (Right justify and zero fill)	Number (999999999v99)

Prepared: December 2013

TRAILER RECORD				
POSITION	FIELD	LENGTH	SPECIFICATIONS	TYPE
1 - 1	Record ID	1	Trailer Record (Default Value = 'T')	Char
2 – 200	"0"	199	Filler – Zero Fill	Number
201 - 206	Total Records	6	Count of detail records (Right justify and zero fill)	Number