



OVERVIEW OF REVISIONS TO HUMAN SERVICES PROCESSES



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Cincinnati**

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HUMAN SERVICES (HS) DECISION-MAKERS

- ❖ The Human Services Advisory Committee (HSAC) and Community Development Advisory Board (CDAB) will be combined.
- ❖ HSAC, a committee comprised of community volunteers and agency representatives directed to inventory and analyze existing human services and funding sources.
- ❖ CDAB, a broad volunteer citizen group appointed by the Mayor and approved by City Council to provide advice to the City Manager on the Consolidated Plan budget and other matters related to the administration of the Consolidated Plan.



HUMAN SERVICES (HS) DECISION-MAKERS

- ❖ **The Mayor appoints these volunteer members to this newly-formed body.**
- ❖ **Appointees must represent specific sectors.**
- ❖ **Members of this body will recommend funding to the Administration based on information provided by the City team of reviewers.**

HSAC/CDAB REPRESENTATION

- **Human Service and General Funders**
- **Business and Community Executives**
- **Community Volunteers**
- **Community Council/-Neighborhood Leadership**
- **Data Analysts**
- **City of Cincinnati Representatives**
- **Service Providers (cannot be applying for funds from the City)**
- **Community Development/Real Estate**
- **Low Income Advocates**
- **Housing Authorities**
- **Small Business Advocates**
- **Trades/Labor**



THE DEPARTMENT OF COMMUNITY DEVELOPMENT

Administering City grant programs for the City of Cincinnati with nonprofit human services providers.

Entering into ongoing partnerships with public and private human services agencies, boards, commissions, and units of county, state and federal governments.

Maintaining fiscal accountability for program services receiving City human services support.

Developing: (a) Human Services goals and objectives; (b) the Human Services budget; and (c) long-range plans and innovative approaches for human services delivery.



THE DEPARTMENT OF COMMUNITY DEVELOPMENT

- ❖ **Negotiating, monitoring, and evaluating City human services contracts and developing program specifications for services, which require bidding procedures (a Request for Proposals).**
- ❖ **Providing: (a) technical assistance to agencies and communities in developing their program scope of services outcomes and adequately meeting the requirements of City contracts; and (b) orientation to agencies and communities concerning city policies and procedures for human services contracting.**

THE DEPARTMENT OF COMMUNITY DEVELOPMENT

- ❖ Encouraging: (a) agencies to participate in evaluating jointly funded programs; (b) agencies to recognize and fill unmet needs; and (c) communities with unmet needs to develop linkages with appropriate agencies.
- ❖ Recommending to the City Manager changes related to the City's Human Services Strategies regarding policy, programs, priorities, and services.

Providing staff support for HSAC/CDAB Citizen Advisory Committees.

HUMAN SERVICES PRIORITY AREAS

Priority Areas will remain the same, however, categories will be grouped. Priorities Areas are:

- ❖ **Emergency Services**
- ❖ **Homeless Services**
- ❖ **Youth: 1) Youth Services Focused on Providing Valuable Experiences; 2) Youth Violence Prevention**
- ❖ **Realignment and Innovation**
- ❖ **Disabilities**
- ❖ **Ex-Felon Programs**



Emergency Services

Emergency services are defined as services that provide needed material assistance (short term), assistance with transportation, assistance accessing public benefits for individuals or families during a period of crisis, and efforts to move such individuals toward self-sufficiency.



Homeless Services

Homeless services are defined as services that provide temporary or transitional shelter with supportive services to homeless individuals and families in general or for specific populations. Supportive programs could include an array of essential or preventive services that lead to (result in) permanent housing and self-sufficiency.

This category includes transitional housing, homeless shelters, and services that prevent homelessness.



Youth Services Focused on Providing Valuable Experiences

Services for youth are defined as those services that are preventive in nature for younger children and focused on enabling youth ages 12 -24 years to develop decision-making and leadership skills. Such services would emphasize the value of education, postponing sexual involvement for both males and females, and the value of an individual's contribution.



Youth Violence Prevention

This category is to support programs and provide funding to prevent violent crime in Cincinnati and programs that target the prevention of access to weapons and that prevent teen violence.

Realignment and Innovation

Realignment of existing services under the revised Human Services Policy will enable the City to meet critical human services needs (e.g., provision of child care to infants, toddlers, and children with disabilities, as well as traditional hours of day care, and Senior Centers, **particularly those serving high-poverty, high-senior citizen areas or special populations**). Added costs to provide services on weekends or before and after 8:00 a.m. to 5:00 p.m., as well as costs to provide continuing after care for other types of services, would fall under this priority.

This category exists to fund emerging needs and encourage the development of creative ways to fund services related to current needs. This priority can apply to any program or service category, including those not on this list, but clear data supporting the need for realignment or innovation must be documented.



Disabilities

Physical disabilities, especially those among seniors, drug and alcohol abuse, AIDS, and mental illness are included in this priority. This category includes providing activities to individuals with disabilities to assist in their adjustment to the norms and values of society, substance abuse prevention, and treatment. Combining disabilities into one priority, rather than spreading them among ages or other categories, will bring attention to these needs.



Ex-Felon Programs

This category will assist programs that assist ex-felons in becoming productive members of society by providing employment opportunities.



Programs and Services That Are Ineligible to Receive Human Services Policy Grant Funds

The following types of programs and services are not considered eligible to receive Human Services funds.

Programs and Services That Are Ineligible to Receive Human Services Policy Grant Funds

❖ **Formal Academic Education programs are the responsibility of the Cincinnati Board of Education.**

Employment and Training programs are assigned to the City's Workforce Development Section and to the Ohio Bureau of Employment Services operated by the State. Programs funded by the federal or state government but operated locally shall remain the responsibility of the federal or state government.

Programs and Services That Are Ineligible to Receive Human Services Policy Grant Funds

❖ **Mental Retardation programs are the responsibility of the Mental Retardation and Developmental Disability Board. Comparable State departments also have responsibility for residential and rehabilitation care.**

Housing rehabilitation and development programs are the responsibilities of the Department of Community Development.

Programs and Services That Are Ineligible to Receive Human Services Policy Grant Funds

- ❖ Recreation programs are the responsibility of the Cincinnati Recreation Commission. Services may include the operation of community centers and senior citizen recreation programs.
- ❖ The provision of parks is the responsibility of the City Department of Parks.
- ❖ Transportation related expenses (e.g., vehicular leasing or acquisition, gas, repair, maintenance, licenses, driver salaries, etc.) are not eligible, with the exception of mileage.

HUMAN SERVICES (HS) PROCESSES

Upon mass notification of the City's General Fund and CDBG Request for Applications, nonprofit agencies must submit:

- 1. A Concept Paper that outlines the proposed program scope related to the City's HS Priority Areas and anticipated outcomes/impact in the community.**
- 2. Proof of 501 (c) 3 Status.**
- 3. An Audit and/or Management Letter.**

FUNDS

❖ GENERAL FUND

City funds generated from the tax base. These funds are used for operating contracts.

❖ COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Federal funds with specific program uses that meet HUD national objectives. They include Human Services facility renovations.

HUMAN SERVICES PROCESSES

Concept Papers will be reviewed and scored.

All Agencies will be notified of their qualification status via a letter which will also include specific details about continuous improvement related to the program concept and/or presentation of information.

Agencies that demonstrate alignment with the City's Priority Areas AND that propose measurable outcomes will be requested to move forward with the full Application (after the Concept phase).



APPLICATION

Information on the Application will incorporate components of the Common Grant Application designed by the Ohio Grantmakers Forum. Specific information required by the City will also be requested. This information will assist the City in formulating a comprehensive assessment of leveraged dollars and community impact which must be reported to City Council quarterly.





MAPPING FUNDING STREAMS

This is not a change, *but agencies must list all funding streams (current or potential) related to any program for which you are applying for City funds.*

This is imperative in helping the City identify the various funding streams associated with City leverage and to maximize Human Services dollars.

REVIEW PROCESS

Applications will be reviewed by a City team. Recommendations will be forwarded to the HSAC/CDAB for discussion and approval.

Teams with expertise in the Priority Areas will assist in Application reviews.

Each section of the Concept Paper and Application will be allocated a range of points that will be totaled and included in the ranking process.

Prior to recommendation to the HSAC/CDAB for 2009-2010 funding, Site Visits will be scheduled ONLY for agencies not previously funded by the City or for agencies requesting CDBG facility renovation construction projects.

Appeal Process

There is *NO* appeal process.

Agencies denied funding during the Concept phase or Application phase will receive a letter outlining reasons for denial along with continuous improvement suggestions. The letter will be sent to the agency contact listed on the documents submitted.

PROCESSES

“UNDER CONSTRUCTION”

- ❖ **2009-2010 Timeline for the HS Process**
- ❖ **Selection of a Review Team**
- ❖ **Format of the Concept Paper and subsequent Application Format**
- ❖ **The minimum and maximum requests for funding**
- ❖ **Reimbursement vs. Advance Payments process**
- ❖ **Information on where and when proposals will be submitted will be announced at a later date.**



ORIENTATION MEETING

Once the comprehensive timeline has been completed, the City will host an Orientation/Technical Assistance Meeting. The meeting will include a review of the Priority Areas, Concept Paper/Application forms and Scoring Process along with other pertinent information that will aid in your submission.



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THANK YOU!



QUESTIONS?

