

# Accessibility Analysis Disproportionality Worksheet

805 Central Ave, Suite 500  
Cincinnati, Ohio 45202  
513 352 3271



Date:

APD Number:

Project Name:

Address:

Owner's Name:

Design Professional:

Federal and state laws require that an alteration that affects or could affect the usability of, or access to, an area containing a primary function shall be made so that, to the maximum extent feasible, the path-of-travel to the altered area, and the restrooms and drinking fountains serving the altered area, are readily accessible to and usable by individuals with disabilities.

**Note: This form is to be submitted for all OBC section 3411 regulated projects.**

**Purpose of the Accessibility Analysis Disproportionality Worksheet**

The City of Cincinnati is obligated to enforce state laws and codes as they pertain to accessibility. When existing buildings are altered, accessibility improvements outside the intended project scope are often required. The Ohio Building Code (OBC), adopted by the State of Ohio, limits the cost of those required accessibility improvements to 20% of the cost of alterations affecting the primary function area. To demonstrate compliance with this obligation, complete the shaded areas:

Total cost of alterations of **Primary Function** area:

20% to be applied to **Path of Travel** upgrades:

Check if **Primary Function** area (project), and the route to it, is already 100% accessible to individuals with disabilities per current code (to be inspector verified)

Note: Unless the **Primary Function** area (project), and the route to it, is already determined to be 100% accessible, all funds allocated to meet the **Path-of-Travel** obligation **MUST** be applied in order of priority listed below. Reasonable cost estimates shall be provided.

	Priority	Complies (Y/N) (if yes, no changes required)	Cost of Alteration To Provide Full Compliance	Cost Of Alterations to be Performed (either full or partial Compliance)	Balance of 20% Path-of-Travel Upgrades
1	An accessible entrance				
2	An accessible route to the primary function area				
3	At least one accessible restroom for each gender				
4	Accessible drinking fountains				
5	Parking				
6	Storage and alarms				

**Proposed Construction Modifications**

In the table below, provide a brief description of the proposed path-of-travel modifications upgrading accessibility to the primary function area.

Priority	Description Of Work
1	An accessible entrance
2	An accessible route to the primary function area
3	At least one accessible restroom for each gender
4	Accessible drinking fountains
5	Parking
6	Storage and alarms

I hereby certify that the above information is based on my best cost estimates and represents a true analysis of accessible requirements and expenditures for this project. I understand that the acceptance of these contract documents by the City of Cincinnati Department of Buildings & Inspections does not constitute an approval for compliance with applicable federal laws not enforced by the City of Cincinnati

Owner	Design Professional Responsible for the Project
Phone	Phone
E-Mail	E-Mail
Signature	Signature

All forms documenting Path-of-Travel upgrades shall be submitted to the City of Cincinnati Department of Buildings & Inspections at the time of application. Questions in regards to completing this form shall be directed to the Building Plans Examination Section at **513-352-3313**